

Bumpy Volunteer Group

Mission

The mission of the group is to develop the former gravel pit in Littlebury Green, known as “The Bumpy,” into a nature reserve with broad eco-diversity, resilience and sustainability and suitable for access and enjoyment by all residents of the parish. This will be achieved through appropriate maintenance and planting of suitable species of plants and trees.

Roles

The group will work in partnership with Littlebury Parish Council to plan, develop and maintain the site in line with the Mission described above. This will include but is not limited to:

- seeking expert advice
- planning of the site, including deciding what to plant and where
- planting and sowing appropriate trees, plants and grasses
- care of plants and trees including necessary watering and pruning
- provision and maintenance of bird-boxes and similar habitats for wildlife
- removal of rubbish and excess growth
- maintaining the site to allow public access,
- interpretation through information board etc.,
- raising awareness of the reserve amongst the residents and other interested parties
- recruiting additional volunteers
- fund raising
- setting an annual budget
- liaison with Littlebury Parish Council to ensure its support is maintained

Relationship with Littlebury Parish Council

The site is owned by Littlebury PC, which grants free access to the Group to deliver the above Mission. A Management Agreement sets out the respective roles and responsibilities of each organisation.

Membership

Membership is open to all residents of Littlebury Parish or anyone who expresses an interest in the Mission. There is no membership fee but members are encouraged to contribute towards the Group’s funds. Members do not have to undertake physical work on the site but may participate in other activities such as publicity, interpretation and fund raising.

Littlebury Parish Council will be asked to nominate one member.

Officers

The members will elect annually a Chairman, a Treasurer and a Secretary.

Meetings

The Group shall meet regularly as required to fulfil the aims of the Group, but no less frequently than every 3 months. The Chairman shall give a minimum of one week's notice of any proposed meeting.

The secretary will record minutes of the meetings and agreed actions.

Meetings may be held in person or by electronic means such as ZoomTM or TeamsTM.

Working Groups will be organised as required to carry out physical work on the site.

Annual Meeting

An Annual Meeting will be held which will be open to all residents of the parish

The following will be approved.

- Development and maintenance plans for the upcoming year
- Budget for upcoming year
- Financial statement for the year finishing
- Report to Littlebury Parish Council

Finances

The Group will be funded by a combination of;

- Contributions from Littlebury Parish Council
- Fundraising activities in the Community
- Grants from Government agencies or other organisations
- Personal donations

All expenditure must be approved by a majority of the members.

The Group will maintain a bank account into which all receipts will be deposited and from which all expenses will be paid. Withdrawals from the bank account will require the authorisation of the Chairman and Treasurer.

Winding Up

The Group may be wound up by a two thirds majority vote of all members. In such an event all assets of the Group will revert to Littlebury Parish Council.